



THE COLLECTION

JASMINE HALL FUNCTION VENUE



Nestled in a rustic setting with streams and ponds, The Collection combines the tranquillity of country living with close proximity to the hustle and bustle of city living. Come and enjoy pre-drinks in our lovely garden, followed by your function in our plush Jasmine Hall and evening courtyard. The Collection offers a wide selection of menu options for your event - be it for all out Birthday bash or a more formal dinner function. We cater for parties, year-end company dinners, cocktail parties, dinner dances, banquets, fund-raising evenings and theme-styled parties.



TEL: 012 993 3638 * FAX: 086 631 9518

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THE COLLECTION
Function & Event Venue

Thank you for considering The Collection as your venue for your special occasion.
We can't wait to help make your celebrations happen!
Please find on the following pages our offers and services for you and your guests...

Our Venues:

The prices listed below applies to Fridays, Saturdays, Public Holidays and the day before a Public Holiday

Jasmine Banquet Hall	150pax maximum	R 4 500.00
Courtyard	150pax maximum	R 4 500.00
Garden Functions	200pax	R 4 500.00 (marquee excluded)

What is included in the venue hire:

- Tables
- Chairs
- Tablecloths
- Chair covers
- Napkins
- All cutlery, crockery and glassware
- Car guards

What is excluded in venue hire:

- Food
- Beverages
- Flowers, Candles
- Sound equipment, DJ, Entertainment and Special Lighting
- Waiters and Barmen
- Overlays, Draping & other décor accessory

Unfortunately no self-catering is allowed



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Our Menus:

We have a variety of menu options available, including breakfasts, light buffet and plated lunches, buffet dinners, plated dinners, braai options, platter menus, canapé menus and welcome drink cocktail menus. If our menus do not suit your requirements, tell us what you want and let us put a menu together for you.

Please request the menu of your choice and we will send it to you.

Menu pricing is as follows – all prices mentioned are per person and are subject to change, dependent on market related prices. Your menu choice option prices will be confirmed and fixed 2 months prior to your function.

Breakfast

Option 1 - R69

Option 2 – R99

Option 3 – A La Carte

Light Lunch

A La Carte Menu

Braais

Standard Buffet – R180

Premium Buffet – R250

Dinner

Standard Buffet – R130

Classical Buffet – R165

Executive Plated – R220

Platter Menu

Savoury Platter – R85

Savoury Platter Deluxe – R110

Savoury & Sweet Platter – R95

Sweet Platter – R65



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Function Times:

Function setup may take place either one day prior to the event (if the venue is available) or on the specific day.

Setup requirements are subject to availability and practicality. Suppliers' needs and requirements will be taken into consideration

The following **cut off times** apply to the clearing of the venue / décor / flowers / equipment

Breakfast functions: 12h00

Brunch functions: 14h00

Lunch functions: 17h00

Dinner functions: 12h30 or 08h00 the following day (by arrangement)

Any breakfast, brunch or lunch functions that continue after these times, will be subject to a charge of R500.00 per hour for the venue, and only if agreed by management.

No extended time periods can be applied to evening functions and personal items must be removed by 00h30.

Bar closes 24h00

Music 24h00 non negotiable

Due to strict local noise regulations, all music must stop promptly at midnight. The Collection reserves the right to regulate the volume of all music at functions held at the venue.

Deposits:

A refundable deposit of R2500 is to be paid for any breakages, as part of the invoice, before the function. Should breakages or damage to the property exceed this amount, you will be invoiced accordingly. The breakage deposit will be refunded if applicable no later than 7 days after the function.

We request a 25% non-refundable deposit on confirmation of booking and signed contract (with a minimum of R5000). We then request a 50% of the balance 3 months prior to engagement. The balance is to be paid 14 days prior to engagement.

We will only proceed with the function, should full pre-payment be received. No exceptions will be made.

Note that a date is not confirmed unless the 25% non-refundable deposit is paid. A guaranteed number of guests must be confirmed two weeks prior to the function and the final payment will be in accordance with these numbers and no refund will be given should the numbers decrease after this time. No additional guests can attend or be catered for after this time.



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Confirmed reservations cancelled within 8 weeks of the function date forfeit all deposits that have been paid. If the event is cancelled 9 or more weeks prior to the function date, all deposits (except for the 25% non-refundable confirmation deposit as mentioned above) will be refunded.

Outstanding balances (if any) must be settled prior to departure. Any amounts remaining unsettled at this point will be subject to interest at 20% pa for every day outstanding.

Staff:

Waitrons are employed to attend to your guests' needs without the expectation of gratuity. This service is compulsory and the minimum requirements are:

- 1 Waitron per 3 tables of maximum 10 people each. R300 per waitron
- 1 barman per 40-50 guests is required. R300 per barman.

The Bar:

- No tabs will be run when there is a cash bar; guests will have to pay for drinks ordered at the bar.
- Waitrons will not be taking drinks orders at the tables.
- Should you decide on an open bar, a 10% service fee will be added to the final bar bill.
- The bar limit on the open bar is to be advised 2 weeks prior to the function and 100% of this limit is to be paid with the balance of the deposit 14 days prior to the engagement. Should the limit not be reached the balance will be refunded with the breakage deposit, no later than 7 days after departure. If the bar limit is extended on the night, the full amount is to be settled on the night. Credit Card facilities are available.
- Guests must please advise management in writing if contracted service providers may drink from the open bar and what type of drinks are allowed to be charged to the bar limit.
- Corkage fees will be applied to any alcoholic beverages brought onto the premises. Alcoholic beverages may only be brought onto the premises with the prior agreement of management. Rates are R50 per bottle – standard items only.
- Please, note that all our venues are non-smoking, but guests are welcome to smoke outside.
- The Collection Bali reserves the right to close the bar at any time and for any reason that may be harmful to the property, guests or staff.

Announcements:

This is a provisional list of announcements that must be made by the host in the course of events. Please also indicate smoking areas, location of bathrooms, bar rules.



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Event Co-ordination:

The Collection is able to liaise between the bridal couple and our preferred professional service providers, whom we can recommend to you. We can obtain the necessary quotations and finalize all arrangements with them on your behalf.

Please note that the venue cost does not include décor layout. Should you wish for us to do your décor setup and additional R500-R2000 will be charged for this service, dependent on the requirements.

Weather:

Unfortunately we take no responsibility for outdoor functions and the client remains responsible for any extra costs that may result from a change in the weather that may affect the arrangements for the function.

Photographs:

The Collection Bali reserves the right to publish all photographs taken on the premises.
Disclaimer:

The owners, management and staff of The Collection Bali do not accept any liability, of whatsoever nature, for any loss, damage or injury suffered by or to any person or property whilst on premises, notwithstanding that such loss, damage or injury may have been caused as a direct result of the negligence of the owners of The Collection Bali or any of their employees.

Accommodation:

We offer:

- 5 x Double bedrooms (double bed, sleeping max 10 guests)
- 3 x Single bedrooms (single bed, sleeping max 3 guests)

Our main lounge area offers: Television, DSTV, Dining Tables, Tea and Coffee with light eats on tap all day.

The living area's pride and joy, is the Match Box Car Collection, numbering over 2000 miniature cars!

Accommodation Rates:

- Single guest, in a double bedroom (double bed) R 350.00 per person per night
- Two guests, in a double bedroom (double bed) R 320.00 per person per night



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- Single guests, in a single room (¾ bed) R 320.00 per person per night. Accommodation rates include a full continental buffet breakfast served between 07h00 and 09h00. Special rates can be negotiated if the whole guesthouse will be booked.

What next:

The Venue may be viewed by appointment only, at the following times:

Monday to Friday: 09h30 - 16h00

Saturday: By arrangement

Physical address: Plot 5, Boendoe road, Garsfontein

GPS: S 25° 49.630' E 28°19.140'

Map and directions available at www.thecollection.co.za

Contact us:



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